

Panasonic Student Eco Citizenship Project



Time Management Activities for Students

In this document, you will find one time management worksheet for each lesson. Print one worksheet for each student when working on lessons 1, 2 and 3. Also, print one worksheet per group for lessons 4, 5 and the Eco Picture Diary Construction.

By pre-planning, students will be aware of their time management throughout each lesson. You will be guiding them in completing the "WorkTime" column by discussing their tasks and the actual due date (time allotted) for that lesson.

Lesson 1 Explore environmental issues in your world (Individual tasks)		
Task to accomplish:	Work time minutes:	Place a check mark when finished
Brainstorm issues you already know place in chart and share).		
Select 3 environmental issues and research. Complete 3 charts.		Chart 1 ____ Chart 2 ____ Chart 3 ____
Analyze and respond to quote.		

Did this schedule help me stay on task? Explain:

Lesson 2

Find out what people are doing to protect the planet
(Individual tasks)

Task to accomplish:	Work time minutes:	Place a check mark when finished
Read 2 news articles. Describe/summarize each article.		Article 1 ____ Article 2 ____
Compare and contrast two articles.		
Answer 3 conclusion questions.		
Brainstorm ways to protect environment (keep this list to reference later).		

Did this time schedule help me stay on task? Explain:

Lesson 3

Determine what you can do to impact your local environment
(Individual tasks)

Task to accomplish:	Work time minutes:	Place a check mark when finished
Answer 3 questions; use 2 different sources.		
Observe neighborhood, complete chart, take pictures/proof.		
Complete environmental issue chart.		
Answer the "Take Action" concepts, choose 1 to act upon and complete.		
Answer personal reflection questions.		

Did this schedule help me stay on task? Explain:



Lesson 4 Create an environmental action plan (Team tasks)		
Task to accomplish - By whom? All members or specific members:	Time allowed to accomplish each group task:	Place a check mark when finished
Select 1 Environmental Issue for which to develop solutions		
Complete the chart about issues/concerns.		
Develop 5 "Big" actions that will specifically describe tasks to complete (including group members responsible for tasks). *Remember to listen to the opinions of others and be fair and courteous.		
Exchange your plan with another team. List the pluses and deltas.		
Revise plan.		
Choose 5 specific actions you can take to protect and save the environment.		

Did this time schedule help me stay on task with my specific assignment? Explain:

Did our team collaborate and finish on time? Explain:

Lesson 5
Highlight your actions in your Eco Picture Diary
(Team tasks)

Task to accomplish. Who is helping? _____	Time allowed to accomplish each group task:	Place a check mark when finished
Review action plan.		
Implement your plan.		
Check roles of team and set deadlines or goals.		
Complete 5 action reflection journals.		

Did this time schedule help me and my team stay on task? Explain: